



Kemptville District Soccer Club

Board of Directors Meeting

Date: 2024-12-03: 19:00, In-Person at Ferguson Forest Center Board Room (275 County Road 44)

Meeting called by the Board.

AGENDA:

Business Items	Allotted Time	Member Reporting
<p>Call to Order and Welcome @ 7:02pm</p> <p>Members Present: President: Colleen Dorion Vice-President: Jeff Fluit Director of Competitive Operations: Kristen Lechleitner Director of House League: Rance Young Director Mini Soccer: Bridgette Alchawa Director of Equipment-Competitive: Celine Selleck Director of Equipment-HL: Helen Grus Discipline: Rob Fnukal Club Manager: Jamie Brown Club Head Coach: Marcus Dickie</p> <p>Members Absent: Treasurer: Samantha Moyer Director of Development Teams: Tyler Newcombe Director of Registration: Hailee Coleman Club Head Referee: Scott Baird</p>	2 minutes	Discipline/Club Manager
<p>Approval of Draft Meeting Minutes: 2024-11-06 Mover: Colleen; Seconder: Rance; Carried</p>	2 minutes	Club Manager
<p>Kemptville Christmas Club Parade Float-Wrap Up Summary:</p> <ul style="list-style-type: none"> ➤ Very well planned out, successful for 2024. ➤ Truck and float/decorations and quite a few children came along and KDSC signage all worked. ➤ Pictures posted on the KDSC Facebook page. ➤ Quite a bit of recognition of the Club from the crowd noted. ➤ To do differently for 2025: Waiver or families of children attending, do not hand out candy, have more children come alongside the float, use of small trailer. 	5 minutes	President/Director of Equipment-Competitive
<p>Cash Reserve Surplus-Considerations by BOD what to do. Follow up from the last meeting on the ideas:</p> <ul style="list-style-type: none"> ➤ General discussion/update from last month ideas. 	10 minutes	Vice President

<ul style="list-style-type: none"> ➤ Set up short-time frame, medium-time frame, long-time frame approach to any annual excess cash surplus. 		
<p>Budget/Registration Fee Setting for 2025 season:</p> <ul style="list-style-type: none"> ➤ Propose increase in Volunteer Fee to \$30 and have volunteer fee reimbursement increase to \$50 to those that volunteer. ➤ Increases due to increased field rentals, increased field maintenance and CSA/OSA/EOS registration increases in 2025 planned. ➤ No fee increases for grassroot Timbits program U3-U8 and MHL and WHL programs. ➤ Slight increase in the U10-U18 HL programs and each of the Dev/Comp youth teams and adult competitive team programs (3-5% range increase only) ➤ Jamie and Bridgette: Recommend aligning the fee structure of mixed U5 to that of the U3 and U4 programs as they are the same entry-level programs and the U5 program is properly aligned to OSA grassroots matrix. ➤ Overall, the Club will see a small operational loss that will be offset by not being able to provide 100% coverage of all games by the AR's-that is budgeted for, and Club will be using surplus cash reserves from the 2024 season. ➤ Jamie will begin program additions in December on KDSC website (soft launch in December) followed by hard launch in early January 2025. 	20 minutes	Vice President
<p>Big Fan Mentoring Program: Big Brothers Big Sisters of Leeds and Grenville and Their Opportunity:</p> <ul style="list-style-type: none"> ➤ New program available locally with about 300+ individuals involved with local sport (soccer included) ➤ Provision of subsidies to those in financial need 	2 minutes	President/Club Manager
<p>KDSC Bylaws Update:</p> <ul style="list-style-type: none"> ➤ ONCA Bylaw now on website as KDSC Bylaw#1 ➤ Existing KDSC Constitution/Bylaws updated to remove duplicate information and the keeping of information helpful to Bylaw#1 is now contained in KDSC Bylaw#2 ➤ KDSC Bylaw's all updated and aligned to CSA/OSA Grassroots and 2025 programming (currently was 20+ years outdated). Now will be Bylaw#3-#13 	2 minutes	Club Manager
<p>Kemptville Community Center Update:</p> <ul style="list-style-type: none"> ➤ Group has penciled in KDSC to use of 3 X 11v11 fields for the 2025 summer season. Looking at 1-2 X fields for Monday-Thursday programming (12 hours total/week) as a trial run. ➤ Contract/Invoice to follow up with early in the new year. ➤ Kemptville Live Music Festival is on hold for the 2025 season so KDSC programming will not be interrupted. 	5 minutes	Club Manager
<p>Field Maintenance Update:</p> <ul style="list-style-type: none"> ➤ SG Park fields that I had inspected and closed for the season on 11-15. Noted was the topsoil and grass seeding#1 did mature. Township did minor topsoil and grass seeding#2. ➤ Lou is committed to return for the 2025 season. ➤ Securing services of Philip Cassidy (50% time) as a transition/mentoring alongside Lou for the season in 2025 and to help with the additional fields taken on. One thing I have requested is for Philip while being mentored is to document down on paper the field maintenance process from start up, mid-season, close-out for season maintenance workload. Requesting of Colleen/Jeff for contract for Philip to be put in place. ➤ Field paint of 100 cases has been secured and being stored. Fastline has reached out today looking for the invoice payment. Colleen has followed up with Samantha. 	5 minutes	Club Manager

<p>2025 Draft Field Schedule:</p> <ul style="list-style-type: none"> ➤ 2025 draft of Master Field scheduled provided to Board. ➤ With availability of 2 X additional 11v11 fields available through Kemptville Campus group from Monday to Thursday, this has added the required programming capacity for future seasons and less reliance on South Gower Park fields/congestion and puts a nice use/rotation in place. ➤ KDSC HL programming for 2025 in place and able to have all the programs to be back to their required field configurations and the historical game nights prior to program registration opening rather than waiting until April/May. ➤ WHL program will move over to the Kemptville Campus fields along with most of the youth competitive team game nights to allow the proper HL programming to be set up properly at South Gower Park (as this is the Club's biggest program) ➤ One of the things asked was Board to consider splitting out BU8HL into a single-age cohort of BU7HL and BU8HL programs run on separate nights for the 2025 as last year there were 130+ registered players with 12 X teams. Bridgette/Board agreed to this proposal 	10 minutes	Club Manager
<p>KDSC Meetings with OSA in November:</p> <ul style="list-style-type: none"> ➤ KDSC brought forward the Club concerns around grassroots program and requirement/need for dual-age cohorts to submit teams to EOSL. ➤ KDSC brought forward the Club concerns around the EOSL call up rules put in place for youth competitive and its impact to our Club teams with no teams in some age groups, other age groups with dual-age cohorts and limited if any house league/recreational players in the system. OSA clarified that these call up matrix rules were developed by the EOS, not OSA requirements. ➤ OAS willing to support Club with a Dispensation process documentation for both issues. They request for the Club to have supporting data/information with the dispensation process against OSA operational processes to support the decision. ➤ Attended OSA Quality Soccer provider presentation as on 2024-11-16, EOS announced that all Clubs to attend the mandatory online seminar and mandatory new licensing requirement for the 2025 season. A set of 37 requirements that are to be met, so there is much workload to get these in place. 	5 minutes	Club Manager
<p>2025 Season Planning to start December:</p> <ul style="list-style-type: none"> ➤ Portfolio Dev/Comp Directors could be starting to introduce themselves and proceed to secure coaches for the teams. 2024 Coach contact list to provide. From that, will know which groups will have coaching gaps. ➤ Registration programs will be set up in December. 	5 minutes	Club Manager
<p>2024 Registration Summary:</p> <ul style="list-style-type: none"> ➤ 2024 Registration Summary provided to Board. ➤ Overall increase to registration numbers (increases seen in grassroots programs, decreases seen in MHL and winter programming) ➤ Summary provided to EOS as part of Club registration process. 	5 minutes	Club Manager

<p>Roundtable:</p> <ul style="list-style-type: none"> ➤ Helen: Timbits orders being worked on. Church donation package being worked on. ➤ Jeff: Sponsorship package from Russell received and being reviewed. Option to look at BU10HL or the EOSL Dev/Comp teams? ➤ Marcus: Indoor sessions well underway with good attendance with the U10 and U12 age groups. Participated in St. Michaels Coaching workshop with about 18 X Grade 11/12. BU16 participating in Coliseum League and being competitive this year. Will look at calendar and get back on plans for pre-season Coach meeting. ➤ Colleen/Kristen/Celine/Bridgette/Rance/Rob: nothing further. 	20 minutes	All Members
--	------------	-------------

Motion to Adjourn: mover Bridgette, seconded Colleen @ 20:50 pm